

January 2016

Dear Colleague,

Sedation Referral

We would like to take this opportunity to inform you of our sedation referral service which is available for both NHS and Private treatments (Please state on referral form). Our team has extensive experience in dealing with nervous patients, so please rest assured of our care and understanding.

Your patient will be treated efficiently and ethically and to the highest degree of skill and attention and will then be discharged *back to your care* for the provision of their ongoing care.

We have recently seen a number of patients who think that they are going to be “put to sleep” or that their first appointment is for the “*actual treatment*”. Therefore, please note that referrals must meet the following criteria:

- Patient must be anxious
- Patient must be aware that they are to receive sedation not a general anaesthetic
- Patient should be aware that the first appointment with us is for a consultation only
- Patient should be aged over 18 (if you wish to refer someone younger than this you will need to consult with one of our dentists first)
- The patient must be within ASA groups I – II
- Patient is happy to travel to Edgbaston Dental Centre
- If the patient cannot speak or understand English, they must bring an interpreter
- A clear treatment plan should be provided and include diagnosis
- Reason for referral should be provided on referral form
- Medical history for the patient is provided
- Please make sure the referring practitioner details are clearly stated
- The referral form is signed from the referring practitioner

Our friendly, professional staff will meet your patients personally and address any concerns they may have. We are dedicated to creating a happy lasting journey for all who attend Edgbaston Dental Centre and we endeavour to provide the required support.

Please note that the above service provided is free of charge to your exempt patients.

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Our experienced dentists also accept referrals for many other types of treatments including:

- Cosmetic dentistry
- Oral surgery
- Orthodontics

*We are aiming to process your patient's referral letters as soon as we can. Unfortunately we are receiving a high volume of referral forms with information missing, wrong spelling, disabled telephone numbers, missing address information, surgery details, no treatment plan. As you can appreciate this is causing a significant delay in the process, we regret to inform you that any missing information on referral forms that we receive will be returned to you with a new referral form request. **Please ensure that the sedation is included in the treatment plan.***

We hope to continue working closely with you in the near future and welcome you to our referral service.

Kind regards

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